

## Functionality List

1. **Interactive Dashboards:** Centralized dashboard for Change Managers to track key metrics, project status, and stakeholder engagement.
2. **Collaboration Tools:** Seamless communication among project teams, internal stakeholders, and external vendors.
3. **Change Readiness Assessment:** Customizable assessment tools to capture feedback on change readiness.
4. **Training Material Management:** Dedicated area for housing training resources, including documents, videos, and interactive content.
5. **Automated Communication:** Automated notifications for key activities, meetings, updates, and reminders.
6. **Performance Tracking:** Performance tracking tools to measure training initiatives, communication efforts, and adoption of new systems.
7. **Feedback and Support Ticket System:** Feedback mechanism for employees to report challenges, ask questions, or provide suggestions.
8. **Virtual Workshops and Webinars:** Virtual training sessions, workshops, and webinars for stakeholders and staff.
9. **Customized User Dashboards:** Personalized dashboards for different user roles, displaying relevant information and key project updates.
10. **Analytics for Resistance and Adoption:** Analytics to track adoption rates and resistance, providing detailed reports on areas requiring focus or intervention.
11. **Knowledge Base:** Comprehensive knowledge base with FAQs, troubleshooting guides, and best practices.
12. **Gamification:** Gamification features to engage staff and stakeholders, including points, badges, and leaderboards.
13. **Social Sharing:** Social sharing features to encourage staff and stakeholders to share updates and achievements on social media.
14. **Upload Media:** Media upload features to enable staff and stakeholders to upload videos, audio files, pictures, and other media.
15. **Message System:** Message system with audit trail, allowing staff and stakeholders to communicate and track conversations.
16. **Quiz and Test Features:** Create quizzes and tests with multiple-choice questions, true/false questions, and open-ended questions.
17. **Question Bank:** Create a question bank with multiple-choice questions, true/false questions, and open-ended questions.